

## **Fee regulations for the international continuing education full-time Master's Programme in Space Engineering at the Faculty V of Mechanical Engineering and Transport Systems of the Technische Universität Berlin**

In accordance with § 15 paragraph 1 sentence 1 no. 6 of the Basic Regulations of the Technische Universität Berlin in conjunction with § 2 paragraph 8 of the Berlin Higher Education Act (Berliner Hochschulgesetz – BerlHG), as amended on 26 July 2011 (GVBl. p. 378), the Board of Trustees of the Technische Universität Berlin have taken the following decisions:<sup>1</sup>

### **Contents**

- § 1 - Applicability
- § 2 - Fee amounts
- § 3 - Fee reductions
- § 4 - Payment
- § 5 - Entry into force

#### § 1 - Applicability

The Technische Universität Berlin charges fees for participation in the continuing full-time Master's Programme in Space Engineering (MSE) at the Technische Universität Berlin.

#### § 2 - Fee amounts

- (1) The total fee per participant for the four-semester programme is set at €21.990 plus the administrative fees and amounts for registration and re-registration.
- (2) The fees include all courses of the programme.

#### § 3 - Fee reductions

- (1) In special cases, the fee may be reduced. This decision is made by the Faculty Council on a proposal from the selection committee based on social factors. Situations within the meaning of sentence 1 might include prolonged illness or injury due to an accident or other special reasons beyond the student's control.
- (2) For part-time study, the fee is to be paid on a pro rata basis.
- (3) If the student fails to begin their study after admission, 20% of the total fee will be charged. If the student drops out, any fees paid for the current semester are non-refundable.
- (4) A student is considered to have started a study semester if their absence or discontinuation of the programme has not been reported within four weeks after the start of the semester.

#### § 4 - Payment

(1) After admission, the fee for the entire programme is immediately payable. The student must provide evidence of the funds transfer to the programme coordinator.

(2) As a rule, the payments must be made in the following instalments:

- 40% of the total fees four weeks after receipt of the admission notice,
- 20% of the total fees for the 2<sup>nd</sup> semester by 30 June of the preceding semester,
- 20% of the total fees for the 3<sup>rd</sup> semester by 31 January of the preceding semester,
- 20% of the total fees for the 4<sup>th</sup> semester by 30 June of the preceding semester.

The exact payment deadlines will be listed on the fee invoices.

(3) After the completion of the four-semester programme of study, no further fees will be assessed if the only remaining items to be completed are oral and written exams worth no more than 30 credit points. If the student has not paid fees in accordance with this provision, they are not entitled to participate in any courses from this area of study. Further participation in courses from this area will be charged at a rate of 20% of the total fee for each additional semester.

#### § 4 - Entry into force

These fee regulations will come into force, subject to the establishment of the continuing education MSE programme, on the day following its publication in the Official Gazette of the Technische Universität Berlin (Amtliches Mitteilungsblatt der Technischen Universität Berlin).

---

<sup>1</sup> Confirmed by the Presidium of the TU Berlin on